



Position Title: Education Specialist

Position Summary: MIM seeks an energetic and enthusiastic individual to join the Education Department as Education Specialist. This Education Specialist will focus on the development, oversight, and delivery of educational content for public-facing programs using best practices in museum education and world music pedagogy. This person will create and lead trainings of developmentally appropriate content in a variety of formats (small and large lecture-style classes, hands-on music making sessions, gallery tours, and other educational activities and presentations) to diverse audiences (children, teachers, MIM volunteers, and adults). An active member of the education team, this person will also assist with administrative duties. This position reports to the Curator of Education.

Primary Responsibilities:

- Create and enhance educational content for programs including: field trips, artist residency concerts, teacher professional development sessions, and more.
- Lead/co-lead and manage a variety of educational workshops, trainings, and sessions throughout the year such as: volunteer (Museum Guide) trainings, teacher professional development sessions, senior wellness activities, and more.
- Revise and refine previously developed educational content for MIM's audiences in alignment with MIM's overall brand and educational goals
- Assist with recruitment efforts and administrative management of volunteer Museum Guides
- Develop and enhance innovative music-based STEM programming, as needed
- Serve as point of contact for various youth and school partnerships, as needed
- Maintain accurate tracking records for grant reporting, board reports, and strategic plans

Qualifications:

- Post-secondary education in music, education, ethnomusicology, museum studies, or related field preferred
- Knowledge of music and familiarity with a range of musical styles, genres, and practices
- Comfort with leading diverse music making experiences
- Exceptional presentation and teaching skills
- Excellent written and oral communication
- 3-5 years of experience in formal and/or informal educational settings, working with diverse ages (early childhood, elementary, middle- and high-school, adults, seniors)

- Experience developing preK-12th grade arts-integrated curriculum, lesson plans, and activities
- Experience and comfort leading a variety of educational activities (music-making, lecture-style classes, small-group coaching sessions, interactive workshops, and guided gallery tours)
- Strong working knowledge of Microsoft Office and Windows-based computer applications; ability to learn new software programs
- Ability to manage multiple projects simultaneously and work in a fast-paced environment
- Ability to function and excel as part of a team, working collaboratively with various departments, team members, and external partners
- Weekend and evening hours may be required

Other:

- This is a full-time position working on-site at MIM
- Anticipated starting salary range \$52,000 to \$54,000 annually

All applicants [Apply Here](#)