

## Job Description

**Position Title:** Facilities Technician

**Position Summary:** This full-time position will assist with operations and repair of museum properties to provide a safe and comfortable working environment for the museum collection and building occupants. Duties include preventative maintenance, general repairs, adjustments to the building equipment, and fixtures. Starting pay \$21-\$25 per hour based on experience. Will train the right candidate with the desire to work in the building maintenance field. Fantastic benefits package! Nights and weekends required, not often.

### Primary Responsibilities:

- Respond to work requests as required and handle other miscellaneous repairs.
- Provide support for moves of personnel and collections within the building.
- Perform domestic plumbing repairs and maintenance as required.
- Maintain all electrical, mechanical, and maintenance shop areas for cleanliness.
- Maintain inventory of maintenance tools, equipment, supplies, and materials.
- Perform dock receiving and mailroom duties.
- May be responsible for maintenance of MIM vehicles and other equipment.
- Modular system building and repair; painting.
- Other duties as assigned.

### Qualifications:

- High school diploma or GED required.
- 3-5 years' Residential/Building Maintenance experience is preferred.
- Strong mechanical ability and the ability to operate hand and power tools.
- Classes in trades/facilities operations a plus.
- Strong communication and PC skills and the ability to establish and maintain professional working relationships with all levels of museum staff and vendors.
- Valid driver's license (insurable).
- Ability to lift up to 80 pounds and work from a ladder and work overhead.
- Ability to smell smoke and other chemicals and work in heat or cold and outdoors.
- Ability to work within a rotating weekend schedule (one weekend per month).
- Ability to work nights as needed for after hour repairs and projects.

Apply by clicking the link below:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=618e6cec-0201-4f4a-8957-17b53a2a008e&cclId=19000101\\_000001&jobId=399778&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=618e6cec-0201-4f4a-8957-17b53a2a008e&cclId=19000101_000001&jobId=399778&source=CC2&lang=en_US)